

1. Trainer(s):

2. Date and time of training:

3. Modality of delivery:

☐ In person   ☐ Virtual   ☐ Both

4. Location of training/URL:

5. Learners' language(s):

- ☐ Script/notes available in learners' language
- ☐ Power Point presentation available in learners' language
- ☐ Worksheets available in learners' language

6. Practices/organizations participating:

7. Learners' literacy level(s):

8. Adaptations made to:

- ☐ Script/notes
- ☐ Power Point Presentation
- ☐ Worksheets

9. Experience and talents learners can share at the training:

10. Plan for incorporating adult education and diverse learning principles:

Principle	How I will incorporate this into training?
Build self-efficacy in quality improvement skills.	
Be flexible.	
Be a co-learner rather than a teacher.	
Acknowledge CHWs' expertise.	
Facilitate critical inquiry.	
Keep information simple, clear, and sequential.	
Be practical and interactive Repeat, repeat, repeat.	
Incorporate opportunities for feedback, reflection, and action.	
Celebrate!	